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School Board Nominations

As part of the cyclic process of a School Board, places become available due to either the end of / or members are unable to complete their tenure. At this point in time, Rockingham SHS Education Support Centre has a position available and is calling for **one [1] Parent Representative** to the School Board.

The School Board consists of four staff, four community representatives and four parent representatives

Tenure

1 position Parent Representative – period of three (3) years

If interested, please complete the nomination form and return it to the school office by 2.30pm FRIDAY 13 March 2020.

What is a school board and what does it do?

All Government schools in Western Australia have a School Board. They are legally constituted bodies that are given powers to set the key directions (governance) of a school within centrally provided guidelines.

The Independent Public School board is a signatory to the Delivery and Performance Agreement with the Principal and Director General. There is also an expectation that the board participates in the external review of the school that is undertaken by the Department of Education Services in the final year of the Delivery and Performance Agreement.

An unincorporated board uses approved 'Terms of Reference' to define its way of working and to meet the requirements of the legislation.

Who is on the school board?

There are three possible categories of membership:

1. A mandated elected Parent category. More than one third of the total members must be from this category.
2. A mandated elected Department of Education employee category. Members of this category may make up no more than one third of the total membership of school Board.
3. An *optional* Community Member category. Its members are appointed by a decision of the Board because of their special skills, interests or experiences. (Members for this category may come from the Community Members, P&C Representative or Association Representative groups)

Why is Parent membership so important?

Parents on a school board provide important viewpoints and have valuable skills that can help shape the direction of the school.

Nominating to the School Board

If there are more nominations received as candidates than positions vacant, a ballot will be held. Before an appointment can be made to a School Board all nominees are required to have a Nationally Coordinated Criminal History Check [NCCHC], through the Department of Education's Screening Unit. Ballots are only held **if more people nominate** as candidates than there are positions vacant.

In view of this, you might seriously consider;

- standing for election as a member of the school Board
- encouraging another person to stand for election.

Induction/School Board Training

Induction information with training modules is made available to each member. Ongoing support is provided throughout the tenure as members become aware with the governance role.

What do you need to do to stand for election?

The principal will issue a notice and call for nominations as tenures become available.

If you decide to stand for election, you can arrange for someone to nominate you as a candidate or you can nominate yourself in the Parent category. Complete the ***Candidate Nomination Form*** and submit your nomination at the front office by 2.30pm FRIDAY 13th MARCH 2020.

Department of Education employees whose child is enrolled in a school in which they are not employed are eligible to nominate as parents for the School Board where their child is enrolled.

Once the nomination form is completed, return it to the school administration within the time stated.

If there are more nominations received than there are vacancies on the School Board, a ballot will be conducted during the weeks after the call for nominations has closed.

Frequency & Time of Meetings

Meetings are held once per term on a Tuesday afternoon, currently in Week 5 of each school term commencing 1.45pm and last for approx. one hour. In some instances, 'special meetings' may be called.

Remember

- Ask at the school for information if you would like to stand for nomination/election and are not sure what to do.

For further information, please contact the Principal, Mrs Diane Atkinson, on 9523 7600 or Rockingham.ESC@education.wa.edu.au

Candidate Nomination

Representative to the RSHS ESC School Board

I wish to nominate myself as a candidate for election to the School Board as:-

Parent Representative Community Representative Staff Representative Board Chair

Full Name:

Address:

Contact Telephone:

Home:

Work:

Mobile:

Candidate Profile [brief] [profile will be uploaded to RSHS ESC Website/School Board Information]

Declaration of candidate

I nominate myself as a candidate for Parent Representative with a tenure of 3 years and if elected, will accept the responsibility of being a School Board Member.

Signature of candidate: _____ Date: ____/____/____

This form is to be returned to the Admin Office by 2.30PM, FRIDAY 13TH MARCH 2020